



**MINUTES OF A MEETING OF THE
CABINET
HELD ON 15th AUGUST 2019**

PRESENT: Councillor D Cook (Chair), Councillors R Pritchard (Vice-Chair), J Chesworth, M Cook and S Doyle

The following officers were present: Andrew Barratt (Chief Executive), Rob Barnes (Executive Director Communities), Stefan Garner (Executive Director Finance), Lynne Pugh (Assistant Director Finance) and Paul Weston (Assistant Director Assets)

30 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 1st August 2019 were approved and signed as a correct record.

(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)

31 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

32 QUESTION TIME:

There were no questions

33 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES

The report will be discussed at the next Cabinet meeting on the 5th September 2019

34 BUDGET AND MEDIUM TERM FINANCIAL PLANNING PROCESS 2020/21

The Leader of the Council seeks agreement to the Proposed Budget and Medium Term Financial Planning Process for General Fund and the Housing Revenue Account for 2020/21.

RESOLVED

That the proposed process for the General Fund and Housing Revenue Account Budget and Medium Term

Financial Planning Process for 2020/21 was adopted

(Moved by Councillor D Cook and seconded by Councillor J Chesworth)

35 PROCUREMENT SERVICE AND STRATEGY UPDATE

The Portfolio Holder for Assets and finance informs Cabinet of the activity of the Procurement function during 2018/19, to notify of completion of agreed actions set out in the previous Procurement Strategy, and seeks agreement for the future approach of the Procurement team.

RESOLVED Cabinet
Noted the contents of the report; and
Approved the future approach for the Procurement team

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

36 ANNUAL REPORT ON THE TREASURY MANAGEMENT SERVICE AND ACTUAL PRUDENTIAL INDICATORS 2018/19

The Portfolio Holder for Assets and Finance updates Cabinet on the Annual Treasury report this report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2018/19, and the actual Prudential Indicators for 2018/19.

RESOLVED That Cabinet asked Council to

1. Approve the actual 2018/19 Prudential and Treasury Indicators within the report and shown at Appendix 1; and
2. Accept the Annual Treasury Management Report for 2018/19

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

37 WRITE OFFS

The Portfolio Holder for Assets and Finance provided Members with details of write offs from 1st April 2019 to 30th June 2019 and seeks approval to write off irrecoverable debt in line with policy regarding Business Rates in excess of £10k.

RESOLVED

- 1) Endorsed the amount of debt written off for the period of 1st April 2019 to 30th June 2019 – summarised in **Appendix A-D**; and
- 2) approved the write off of irrecoverable debt for Business Rates of £146,711.50 – detailed at **Appendix E**

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

38 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

(Moved by Councillor D Cook and seconded by Councillor J Chesworth)

39 REVIEW OF CLEANING SERVICES

The Portfolio Holder for Assets and Finance sets out proposals for a restructured in-house cleaning service for the purposes of cleaning the Council's built assets

RESOLVED

That Cabinet;

Approved the development of a retained and restructured in-house service

Approved the submission of Policy Changes, as part of the budget setting process for 2020/21, to support the restructured service.

Approved implementation of the restructured service subject to budget being approved through the 2020/21 budget setting process

Delegated authority to the Head of Paid Service to implement staff changes arising from the restructure

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

Leader

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